



Seafood HACCP Alliance (SHA) TRAINING AND INFORMATION UPDATE

Last updated February 14, 2011

FDA's New Fishery Products Hazards Guide (2011 Edition) is anticipated to be released in April or May. FDA is considering having a national broadcast to coincide with the release date and will announce the exact date in advance once the plans for the national broadcast are confirmed. The broadcast plans to explain the changes and additions, how to obtain copies, and details regarding the SHA training programs and materials.

SHA's New Basic HACCP Training Manual (5th Edition, 2011) is complete and being printed for release to coincide with the announcement of the accompanying FDA Hazards Guide in April or May. The SHA Editorial Committee is preparing new Model HACCP Plans and audiovisual aids (slide sets) to accompany the new SHA Basic HACCP training manual. The models and slides will be posted on AFDO's website to support the approved training programs.

SHA's Basic HACCP Internet Course (based at Cornell) is being revised to be consistent with the new FDA Hazards Guide and SHA HACCP training manual. The expected release date will coincide with the release of the FDA Guide and SHA manual.

Transition Plans for SHA "Approved" Training Programs

- **Present Time through the Anticipated Release Date** -- All SHA-approved courses, both HACCP and Sanitation, will continue to use existing SHA training materials and the existing FDA Hazards Guide (2001 edition).
- **After the Release Date** -- Production of the existing SHA HACCP Manual (4th Edition) and FDA Hazards Guide (2001 Edition) will stop. Existing SHA-approved trainers will be encouraged to become "re-qualified" to teach Basic HACCP courses using the new SHA Basic HACCP Training Manual (5th Edition) and new FDA Hazards Guide (2011 Edition).
- **During the Transition for Trainer Re-Qualification** -- Requests for Basic HACCP courses can be handled through the SHA Internet course with options for Segment Two courses to obtain AFDO certificates of course completion.
- **If the Release Date is Prolonged** -- SHA/AFDO will consider announcing future approved HACCP courses using the new SHA HACCP Training Manual with the existing FDA Hazards Guide (2001 Edition).
- **SHA's Trainer Re-Qualification Program** -- Will be available in classroom and webinar formats beginning within 30 days following the release date (details below).
- **SHA's Sanitation Course** -- Will continue with approved training using the existing SHA Sanitation Training Manual and slides. Release of the new FDA Hazards Guide and SHA Basic HACCP Training Manual will not influence the SHA Sanitation Course at this time.

A Series of UPDATE Sessions and TRAINER RE-QUALIFICATION Sessions will be offered by SHA in collaboration with the AFDO regional affiliates. The approach is to offer an initial half-day **Update Session** addressing the changes in the new FDA Hazards Guide, followed by a second half day (next day) **Trainer Re-Qualification Session** addressing the use of the SHA training manual and support materials. A series of 6 Update/Trainer Re-Qualification programs is being organized to assure at least one classroom format per AFDO regional affiliate. Concurrently, webinar and/or DVD versions of the Update and Trainer Re-Qualification sessions will be available for those that cannot attend a classroom format.

- **UPDATE Sessions** will be for approximately 4 hours with presentations and discussion by at least two assigned SHA instructors. The program will just focus on the new FDA Hazards Guide. The intended audience is anyone from industry, regulatory or academic interests.
- **TRAINER RE-QUALIFICATION Sessions** will be for approximately 4 hours with presentations and discussion by at least two assigned SHA instructors. The program will distribute and teach use of the new SHA Basic HACCP training manual. The intended audience will be limited to existing SHA approved HACCP trainers seeking re-qualification. This audience can attend both the Update and Re-qualification sessions.
- **Expected Schedule for Update/Trainer Re-Qualification Programs** (assumes a release date in April or May)

June 8-9, 2011 **San Francisco, CA** (following annual SHA Steering Committee Meeting, June 6-7, in same location) with Regional Affiliate **WAFDO**

June 22-24 **Dallas/Plano, TX**, aligned with Annual AFDO Education Conference and Regional Affiliate **MCAFDO**

May-June-July **To be determined** for each affiliate - **AFDOSS; CASA; NCAFDO; and NEFDOA**

SHA Trainer Re-Qualification Requirements have been arranged to assure a convenient and encouraging transition. This program is for existing SHA approved trainers. Additional requirements were considered necessary due to the duration between training courses, and release of the new SHA training materials and new FDA Hazards Guide.

- MUST complete the new SHA Trainer Re-Qualification session for Basic HACCP training either by 1) attending a classroom session (4 hrs.) or 2) complete viewing the SHA webinar/DVD version and accompanying Trainer Segment 2 program (1 hr; possible webinar format). The purpose is to be better acquainted with the new SHA Basic HACCP training materials. Courses will be free and SHA is trying to provide complementary versions of the new SHA Basic HACCP manual and new FDA Hazards Guide in recognition of prior service and future efforts.
- MUST complete viewing of the actual FDA broadcast (release date for the new Hazards Guide) or SHA's webinar/DVD version that will be provided complementary. The SHA versions will also be made available for use by SHA Trainers as a tool for use in training or conducting additional Update sessions. The intent is to assure trainer and audience orientation to changes in the new FDA Hazards Guide.

SHA Sanitation Trainer Course for New Trainers from the three summer 2010 trainer courses will be provided in webinar format before the release date, or they can attend a formal SHA Trainer Course anticipated in Fall 2011.

The Annual SHA Trainer Course is being planned for Fall 2011. Announcements will be issued after the release date. This training will include HACCP and Sanitation sessions. A revised SHA Train-the-Trainer manual for HACCP is nearing completion with accompanying slides and HACCP models.

Translations (Spanish and Chinese) for the new SHA Basic HACCP training manual and new FDA Hazards Guide are in negotiations.

International Update and Trainer Sessions are in negotiations.

Annual SHA Steering Committee Meeting is planned for June 6-7 in San Francisco, CA. Travel funds will be available for Steering Committee Members other than Federal staff.